

# West Johnston High School



## Class of 2019 Graduation Activities and Etiquette Information

Senior Meeting Monday, May 6, 2019 at 8:45 WJHS auditorium

Senior Cap and Gown group picture Tuesday, May 7 - 8:45 WJHS gym

Graduation Walk Tuesday, May 7 – After B lunch (West View 12:00-12:30, Dixon Rd.E.-12:45, McGee’s E. – 1:30, McGee’s M. –1:20) Return to West by 2:10 PM.

Senior Field Trip Friday, May 17 — Departing WJHS at 8:00 sharp. Heading to Jumpstreet in Cary from 10:00-12:00 followed by lunch at Golden Corral from 12:30-1:30. Yearbooks will be distributed upon return to school and the rest of time will be used for yearbook signing.

Awards Junior/Senior Awards—Thursday, May 16 at 10:00 am

Awards Scholarship Night—Thursday, May 23 at 6:00 PM (seniors report by 5:30)

- Seniors are responsible for self-reporting scholarship information to school counselors for announcement at Scholarship Night. **Scholarship Reporting forms are due in Student Services May 8. Local scholarship applications are due in Student Services February 28, 2019.**
- The only cords given at Scholarship Night will be NHS—other cords will be handled through daytime assemblies and club sponsor distribution. We will hand out medals for summa cum laude, magna cum laude, and cum laude.

Baccalaureate Sunday, May 19 at 5:00 PM,  
St. Mary’s Grove Church,  
7987 Raleigh Rd. Benson, NC  
Students should wear church service attire and no cap and gown.

Breakfast Friday, May 31 at 7:45 AM  
WJHS Cafeteria, Casual Dress  
Last opportunity for pictures with many of your fellow grads

### Graduation Practice

Friday, May 31 at 8:30 AM – 12:00 PM (football field) We will begin practice in the main gym. Practice is mandatory for seniors participating in graduation. You will receive 4 tickets for the field and 6 tickets for the bleachers during practice if all fines are clear, including all books and uniforms are turned in. Students may not buy or sell extra tickets for monetary compensation per JCPS policy. In the event of rain, we will hold the graduation ceremony in the gym. The 4 tickets used for field seating will be used to get into the gymnasium.

### Graduation

Friday, May 31 at 7 PM

WJHS football field

5:00 Gates open to parking

6:00 Seniors report to homeroom

6:00-7:00 Pre-paid graduation picture envelopes are turned in to the reception desk in the front lobby

6:30 Seniors report to small gym

6:45 Seniors line up

7:00 GRADUATION

### General Instructions

- All senior activities sponsored by the school are subject to normal policies and regulations of the school. Students will be denied the privilege of participating in graduation ceremony and other activities should any major infraction occur. Any evidence of alcohol or illegal drugs will prohibit the student from graduation exercises. **Disruption of the graduation ceremony will result in a student's diploma and final transcript being held until the Monday following graduation.**
- Only students who are eligible for graduation on May 31, 2019 will be able to participate in graduation exercises. We will have a summer graduation (date to be announced) for students who did not complete all requirements before the May 31 graduation ceremony.
- Seniors who are in doubt of meeting graduation requirements should contact your school counselor no later than 3:00 on May 17, 2019.
- Seniors should IMMEDIATELY contact counselors if you have concerns about meeting graduation requirements and need to take advantage of our 5th block.
- Seniors may be exempt from **teacher made exams only**. In order to be exempt, a student must have no more than 2 class absences for any reason. This includes unexcused tardies. The student's simple semester average must be 79.5 or higher in order to be exempt.
- **Any senior who owes school fines or fees of any kind (including cap and gown, proofs, library fees, calculators, textbooks, uniforms, club fees, etc.) will not be eligible to participate in graduation exercise, and will not receive his/her diploma until all fees**

have been remitted.

- **Graduation practice is mandatory for students who participate in the ceremony.**
- **Graduation tickets are distributed to students at graduation practice. Only students who participate in the ceremony receive tickets. Each student receives 4 tickets for the field and 6 tickets for bleachers. Tickets cannot be sold per JCPS policy, meaning students may not purchase or sell tickets for monetary compensation.**

## **Graduation Etiquette**

- The faculty and staff of West Johnston High School want to make your graduation a memorable experience. We ask for your full cooperation with the dress code for graduation. The Johnston County Public School dress code applies for all senior activities. Should any student, due to extenuating circumstances or extreme hardship, not be able to acquire an item necessary, he or she should see Mrs. Finch or his/her counselor as soon as possible.

## **REQUIRED ATTIRE for Graduation**

- **GENTLEMEN** - Wear dress shoes (no tennis shoes or flip flops), dark socks, dress pants (no jeans, no shorts) and a white dress shirt. All attire must comply with JCPS dress code.
- **LADIES** –Wear a dress or skirt/dress pants and blouse. Wear dress shoes with low heels. You will be walking across the grass of the football field.
- Caps and gowns should be worn in a dignified way. Unpack your gown now to help remove wrinkles from the fabric. If not, gowns can be pressed using a cool iron. **Be sure to bring tassels, stoles, and any cords with you.** It is important to secure the tassel under the button of your cap so it does not fall off.
- Caps are always worn straight and flat on the head by both girls and boys. Anytime a prayer is offered, boys should remove their caps. After the prayer, caps should be replaced quickly on the head.
- **Students MAY decorate the top of the cap. Decorations must be flat, not three dimensional. No decorations may be attached to the gown. Decorations to the cap must be appropriate to school dress code and must not interfere with the turning of the tassel. Girls may want to have bobby pins handy to make sure the cap will stay on.**

## **Other information/Guidelines**

Line-up will take place inside the main gym.

- Be here no later than 6:00 PM in your cap and gown. Report to the auxiliary gym at 6:30 PM with your homeroom class.
- Leave your cell phone and personal belongings in the car or with your parents. Families should plan before graduation to meet at a specific place after the ceremony is over since you will not have your phone.

- The tassel is always worn over the right temple.
- All seniors will graduate in alphabetical order.
- Upon hearing your name called, walk across the stage and receive your diploma.
- The diploma will be received by the left hand; shake hands with the right hand.
- After receiving your diploma, continue to walk across the stage, and return to your seat.
  
- You will be instructed after everyone has received his/her diploma to turn your tassel to the left temple.
- Seniors should remain quiet at all times and should not get out of line at any time.
- Seniors will be issued four (4) color-coded tickets for your most special guests and six (6) additional tickets for other guests. The four (4) color-coded tickets will admit special guests to the field, and the other six (6) tickets will admit remaining guests to the bleachers. If you need additional tickets, please seek out a peer who does not have as many family members attending graduation. Per JCPS policy, students cannot buy or sell tickets for monetary compensation. Rules regarding tickets are:
  - Tickets will be distributed at graduation practice. You must participate in graduation practice to receive your tickets. If you do not participate, you do not walk.
  - No one will be admitted to graduation without a ticket. Children who are able to walk MUST have a ticket. There will be no childcare available at the graduation ceremony.
  - The gate to the school will open at 5:00 PM. Guest seating will open at 6:00 PM.
  - Guests are asked to remain silent and hold all applause during the presentation of diplomas.
  - Per JCPS policy, students cannot buy or sell tickets for monetary compensation.
- A photographer will be taking a picture of each graduate as he crosses the stage. Forms will be provided to you the morning of graduation at practice. You will turned in the pre-paid envelopes to the main lobby at the reception table.
- If guests choose to use an umbrella, please keep in mind that they will need to be closed at the start of the service so that everyone will be able to see clearly.
- There will be a live stream viewing option available. There will be more information about the exact link and how to access this the day of graduation.
- **Important:** Please ask your friends and relatives to respect the dignity deserved by all seniors on this occasion by remaining quiet during the ceremony. Your high school graduation ceremony is an important occasion. We will be calling out senior names quickly. Parents want to hear your full name called and this cannot happen if there is an extended amount of yelling and other noises. Guests with noise makers will be escorted out of the ceremony.

**Note: Your diplomas will not be inside the cover when you receive it. Immediately following**

**graduation exercises, report to homeroom to pick up your diploma. Remember, disruption of the graduation ceremony will result in a student's diploma and final transcript being held until the Monday following graduation.**