

Benson Middle School

"Whatever It Takes"

1600 North Wall Street
Benson, North Carolina 27504
Phone # 919-894-3889
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Dana Jernigan – *Principal*
Rashida Yellock – *Assistant Principal*
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Jeffrey Henry – *Asst. Principal Intern*
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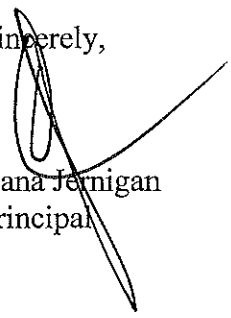
Hello Parents,

As you may know, 3:00 pm is a very hectic time of day at Benson Middle School, especially in the front office. In order to alleviate the congestion and confusion with carpool and bus riders, we have implemented the following pick up procedures for students.

1. **If you would like your child to go home a different way than usual** (for example; usually a car rider taking the bus; usually a bus rider going to carpool); you must notify the school before 3:00 pm by calling the front office at 919-894-3889, or sending a note with your child to be turned in to the front office upon arrival.
2. **If you request that your child ride a different bus other than his/her own bus;** your request must be in writing (include a contact number) and it must be given to the front office upon arrival, or prior to that day.
3. **If your child is going to ride the bus home with another child;** we require notes and contact information from all parents involved, to be given to the front office upon arrival, or prior to that day.
4. **If you have to check your child out before the end of the school day;** you will need to check him/her out prior to 3:00 pm, (1:00 pm on early release days), or you will be asked to wait in the carpool line until dismissal time.

As always, your cooperation in this matter is greatly appreciated and if you have any questions please feel free to call me anytime.

Sincerely,



Dana Jernigan
Principal