



POLENTA

ELEMENTARY SCHOOL

105 Josephine Road
Garner, NC 27529

Phone: 919-989-6039
Fax: 919-989-6272

APPLICATION TO EXCUSE A FAMILY-SPONSORED EDUCATIONAL TRIP

It is the parents' responsibility to plan worthwhile objectives and activities for a family-sponsored educational trip. Information below must be completed in full by the parent. This form must be submitted five (5) days prior to the trip. Prior approval must be obtained before absences can be excused.

Student's Name _____ **Date** _____

Homeroom Teacher _____ **Date(s) of Trip** _____

Number of Days to be Missed _____ (A maximum of 5 days will be excused)

Educational Purpose/Objectives:

Activities to be performed:

Parent Name _____

Parent Email _____ *You

will receive an email after the family trip form is reviewed and signed. **Approval of**

Principal _____

Follow-up documentation to indicate successful achievement of objectives is to be submitted to the teacher upon return to school. Trips are discouraged for the first and last weeks of school as well as during End of Grade Testing, and will be excused only in extenuating circumstances.

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<http://polenta.johnston.k12.nc.us/>